



**GDPR POLICY
(GENERAL DATA PROTECTION REGULATIONS 25/05/2018)**

The Data Protection Act 2018 defines how personal data can be used within a business.

Tynedale Harriers and Athletics club will comply with the Data Protection Act 2018 to ensure that all personal data held by club volunteers and all those associated with the club, is handled and processed lawfully, fairly and with transparency.

The club will ensure the following principles are met regarding data:-

1. Lawfulness, fairness and transparency
2. Purpose limitation
3. Data minimalisation
4. Accuracy
5. Storage limitations
6. Integrity and confidentiality
7. Accountability

Processing of data may involve collecting, holding, sharing and destroying of data. A GDPR procedure will determine the types of data collected and how it is processed. It will also determine the retention periods of the data collected and the methods used in order to comply with GDPR legislation.

The information collected will be for legitimate purposes, relevant to the business requirements and limited to what is necessary.

The information collected will be kept accurate and up to date. It will not be stored for longer than is necessary.

All information will be processed securely and protected against accidental loss, destruction or damage.


This policy will be made available on the club website, can be requested via email and will be made available to member participants, volunteers, parents and all those involved in the club to ensure transparency.

Club member participants, volunteers and parents will have the right to:-

- Give consent independently or freely to the specific use, purpose or processing of their data
- Be informed about the processing of their personal data
- Rectification if their personal data is inaccurate or incomplete
- Access to their personal data and supplementary information

- Be removed from databases on request by having their personal details deleted or removed without undue delay
- Restrict processing of the personal data
- Obtain and re-use their own personal data
- Object to the processing of their personal data for direct marketing, scientific or historical research, or statistical purposes.

The club will expect any suppliers, business partners and other volunteer groups to apply the same principles used in data processing to comply with the same GDPR Act 2018.

Signed.....

Date 14/6/2022.....

Next Review Date14/6/2023.....